

**Borough of Washington, Warren County, New Jersey
Recreation Commission Meeting Minutes
June 14, 2017 - 7:00 PM**

The Meeting of the Recreation Commission of the Borough of Washington, Warren County, New Jersey was held in the Council Chambers of Borough Hall at 7:00 p.m.

Opening 7:04 p.m.

Flag Salute

Statement of Adequate Notice

- Terry Thomas read the following Statement into the Record: “The requirements of the ‘Open Public Meetings Law, 1975, Chapter 231’ have been satisfied in that adequate notice of this meeting has been published in the Star Gazette and posted on the Bulletin Board of Borough Hall stating the time, place and purpose of the meeting as required by law.”

Roll Call

- Present: Sean Farrington (8:27), Rick Feldman, Joe Pinto (8:25), John Ruela, James Sawyer, Terry Thomas. Also present: Robin Klimko, Council Liaison and Susan Turner, Recreation Secretary.

Audience Participation

- Rick Feldman moved to open the audience participation portion of the meeting. Seconded by John Ruela. Ayes: 4 Nays: 0, Absent 5, Abstain: 0. Motion passed. Audience participation portion opened.
- Terry Thomas moved to close the audience participation portion. Seconded by John Ruela. Ayes: 4 Nays: 0 Absent: 5. Abstain: 0. Motion passed. Audience participation closed.

Minutes of Prior Meeting

- John moved to accept the minutes from the May 24, 2017 meeting. Seconded by James Sawyer. Ayes: 4 Nays: 0 Absent: 5 Abstain: 0. Motion passed.

New Business:

- Terry informed the commission Corey Kozimor had resigned from the Recreation Director position. Borough Manager Matt Hall interviewed Gary Masenior to fill the position on an interim basis and recommended hiring him. Gary Masenior has met with Corey and Marco Matteo, Park Maintenance, and discussed the pool and parks. Gary Masenior entered at 7:10 and explained his work experience including the two previous times he was Recreation Director/Park Supervisor. He has been re-certified as a CPO. He plans to delegate some of the more physically challenging tasks to the pool managers. He wants to do more training with the managers, especially regarding safety.
Terry moved to hire Gary Masenior as an interim Recreation Director. Seconded by Rick. Ayes: 4 Nays: 0 Absent: 5 Abstain: 0. Motion passed.
Terry informed Gary of the requirement of the Rec Director to write up and email, prior to the regularly scheduled meetings, bi-weekly reports for the commissioners.
- The Pool Liaison, Rick Feldman, and Gary reviewed items that need to be addressed at the pool. The pool can be opened to the public and Gary will work with the pool staff to get as many of these items done before noon Friday: Paint the snack bar floor, clean the coolers and freezers, repair the baby pool/splash pad gate mechanism, clean the outside bathrooms, clean the refrigerator in the lifeguard room, power wash cement, move tables.
Gary said that depth markers should be on the inside of the pool at the water line. Several commissioners noted that they have not been there for many years and asked Gary to confirm this with the Health Department.

Gary noticed that the chlorine pump and feeders are not levelling out and he is seeing surges. They can be controlled manually.

- Time Clock – Terry spoke with Matt Hall – the program will be starting with all Borough employees in August. Matt will have a computer installed at the pool and each employee will sign in and out with a password protected account. The payroll company can also use a fingerprint scanner which costs \$600. Robin said Borough Council prefers the fingerprint scanner. Terry wants more information on the scanner and will ask Matt for documentation. John asked if the system could be adapted to use for pool patrons.
- Girls Softball Clinic – The Intermediate coaches want to host a summer clinic at the Borough Park 2 days a week and use the Recreation equipment. The field would not need to be dragged. Discussion covered possible fee which would have to be minimum \$35 as per the Recreation fee schedule, insurance, registration form, scheduling certain days since the soccer program uses the field starting in August, and possibly using another field. Rick moved to allow the Girls Softball Clinic with the cost of \$35 per participant and a tshirt for each participant. The program would follow the basics outlined in their memo and be scheduled around the soccer program. Seconded by James. Ayes: 4, Nays: 0 Absent: 5, Abstain: 0. Motion passed.

Old Business:

- Attendance – Some commissioners advise Terry when they will miss a meeting (an excused absence) others do not (an unexcused absence). Dena Parichuk joined in March but has not attended several meetings and has not responded to Terry's emails or phone calls. Terry knows 2 other residents who want to be commissioners and will dedicate their time. Terry moved to remove Dena from the commission. Seconded by James. Ayes: 4, Nays: 0, Absent: 5, Abstain: 0. Motion passed.
- Joe Pinto and Sean Farrington entered the meeting.
- Swim Team pool membership fee – Joe said reducing or eliminating the pool membership fee for Sharks Swim Team members will not be pursued this year but will be reviewed later for next year. He has one non-resident interested in joining the Sharks and Joe would like to allow him to use the Early Bird Discount price of \$112.50 for his pool membership. Joe moved to allow the Early Bird Discount Non-Resident individual pool membership price of \$112.50 for this Shark member. Seconded by Rick. Ayes: 5, Nays: 0 Absent: 3, Abstain: 1. Motion passed.

Recreation Director's Report

- Gary asked the commissioners to come to him if they see something at the pool or park that needs attention. They should not direct the employees. Gary asked the commissioners to put together a summary of the sports programs they oversee to include when advertising should begin, registration dates, equipment needs, uniform needs, practice and game locations, practice and game dates (general) and any other information they feel would be useful for him to know. Terry told Gary about submitting biweekly reports via email to the commissioners.

Council Liaison's Report

- Robin asked if the park was open only when the pool was open. She was told the park is open to residents from dawn to dusk every day, regardless of whether the pool is open or not. Robin asked if the grandstand or pool house bathrooms were open all the time and if not, could they be left open. The grandstand bathrooms are not opened unless there is a practice, game or other event on the ball field. The pool house outside bathrooms are not opened now because they need to be cleaned and painted. James does not want the bathrooms left open because he has "caught" teenagers using them for adult activities. Susan said they have been extremely defaced in the past when left open even for one night. Robin said she has heard reports of people urinating in the bushes especially near the basketball court. Discussion covered the options of leaving bathrooms open and paying for the manpower to clean them or renting a portajohn for the season. Susan said the portajohn rental for soccer is \$80 per month. Rick asked Gary to gather and compare options.

Recreation Secretary's Report

- Susan has three requests for free Resident Family Pool Memberships. One was submitted by the local domestic abuse program which feels the family's children will benefit from being outside and active at the pool. The second request came from a single parent who received a free membership last year. This year her oldest child has returned to live with her. Her financial information qualifies her based on Federal poverty levels. The third request has not yet submitted all the financial information. Terry moved to approve the free Resident Family Pool Membership for the first two requests and the third would be approved if the financial information falls within the Federal poverty levels. Seconded by James. Ayes: 6 Nays: 0 Absent: 3 Abstain: 0. Motion passed. Susan will notify the parties involved.

Sports Programs

- Easter Egg Hunt — No report.
- 5k – (commission) – Terry wants to start getting sponsors now. He will email the sponsor spreadsheet to the commissioners. Susan will update the sponsor letter and email it to the commissioners.
- Youth Soccer – (James Sawyer) –The New Jersey Youth Soccer Association, which provides referees for the soccer games, wants all players to be registered on their website and pay \$10, through their town registration fees, to cover liability insurance and certifying and scheduling the referees. They also want towns who use vouchers for referees to pay them at the beginning of the season for all the games and they will pay the referees. James will be attending their meeting tomorrow. He said several towns are trying to get NJYSA to hold off these requirements until further discussion has taken place or at minimum until next year so costs can be budgeted. James will email the flier to Terry to post on Facebook.
- Street Hockey – (Adam Zimmer) – No report.
- Youth Basketball – (James Sawyer/Sean Farrington) – The High School may cancel freshman sports. Could we bring those 9th graders back into Recreation Programs? The cutoff now is 8th grade. The school board will consider eliminating freshman sports when they vote on the budget later this year. James may be able to get an unofficial opinion on it from the Athletic Director in August.
- Lil' Hoopsters – (Terry Thomas) –No report.
- Youth Baseball – (Adam Zimmer) – No report
- Girls Softball – (Terry Thomas) – No report
- Adult (Mens) Softball – (Adam Zimmer) – No report
- Karate – (John Ruela) – No report. -
- Swim Team – (Rick Feldman) – Terry asked if the white from the caulk line was washing out of the suits. Neither Rick nor Joe have heard anything else about it so they assume it is. Joe -The first meet is away next Tuesday, then a home meet next Thursday. Rick -A lifeguard will be on duty during practice tomorrow night. Joe was asked if the championship could be held at our pool. He said possibly because the one group that required 5' water depth for diving has left the league. Our pool is 4' 9". The current Shark bylaws would need to be changed by its officers to lower the minimum diving depth. Gary believes we have a waiver for the depth if diving from a platform.
- Pool – (Rick Feldman) – No report
- Swim Lessons – (Rick Feldman) – Gary is going to meet with the two coordinators.
- Zumba – Signs and posters will be put up and the two banners for the park entrances have to be put up. The first class will be July 3.
- Tennis Clinic – (Joe Pinto) – 10 or 11 children have signed up. The courts have been reserved. Terry will push it on Facebook.

Executive Session (If Necessary)

- Terry moved to go into Executive Session. Seconded by Joe. Ayes: 6, Nays: 0 Absent: 3, Abstain: 0. Motion passed.
- Rick moved to close Executive Session. Seconded by James. Ayes: 6, Nays: 0, Absent: 3, Abstain: 0. Motion passed.

Facebook page

- We have 980 likes.

Recap

- Terry will get more information from Matt Hall regarding the timeclock options.
- Terry will contact the Girls Softball coaches with information regarding the proposed clinic.
- Gary will get information on portajohn for Boro Park.
- Terry will send out sponsor spreadsheet for 5K
- Susan will update the 5K sponsor letter.
- James will email information regarding the NJYSA meeting outcome to commissioners.
- James will send the soccer flier to Terry to post on Facebook.
- Terry will post a Tennis Clinic reminder on Facebook.

Commissioner Comments

- Sean Farrington– Sean asked if we should consider a golf clinic, perhaps in conjunction with Hawk Point. Warren Hills High School may help with a coach and assistants like they do for Tennis.
 - Rick Feldman – No comments
 - Dena Parichuk - Absent
 - Joe Pinto – No comments
 - Adam Robinson - Absent
 - John Ruela –Absent.
 - Terry Thomas – No comments.
 - James Sawyer – No comments.
 - Adam Zimmer – No comments.
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- Robin Klimko – Next year Washington Borough will be 150 years old. A meeting is planned for June 29th in the firehall. Borough Council and the mayor would like Recreation to be involved. They hope to plan a 3 day event.

Adjournment

- Rick moved to adjourn the meeting at 9:47 pm. Seconded by James. Ayes: 6 Nays: 0, Absent: 3, Abstain: 0. Motion passed.
Adjourn **9:47 PM**